



CITY COUNCIL MEETING

December 13, 2022 at 6:00 PM

City Hall

MINUTES

CALL TO ORDER

Mayor Keeney called the meeting to order at 6:00 PM. Present were Council Member Dan Cross, Council Member Bob Fant, Council Member Angela Perea and Council Member Sean Engel. Also present were City Clerk/Treasurer Jennifer Allen, Police Chief Chris Kelley, Fire Chief Chance Wright, Building Official Clay Wilson, and City Attorney Justin Eichmann. Council Member John Wright and Council Member Katherine Hudson were absent.

APPROVAL OF AGENDA

Mayor Keeney asked for a motion to approve the agenda. Motion made by Council Member Fant, Seconded by Council Member Cross. Voting Yea: Council Member Cross, Council Member Fant, Council Member Perea, Council Member Engle

APPROVAL OF MINUTES

1. NOVEMBER 8, 2022 CITY COUNCIL MEETING MINUTES

Mayor Keeney asked for a motion to approve the minutes of the November 8, 2022 City Council Meeting. Motion made by Council Member Engle, Seconded by Council Member Cross. Voting Yea: Council Member Cross, Council Member Fant, Council Member Perea, Council Member Engle.

DEPARTMENTAL REPORTS

2. POLICE DEPARTMENT

Community Policing:

Patrols were conducted of residential and business areas daily.

A public safety message was posted on Facebook and NextDoor to keep a lookout for suspicious activity and call 911. This was due to the historical increase in theft incidents during the holidays.

Enforcement:

Officers enforced speeding throughout the city. We have seen a downward trend in Speed citations issued (September-November).

JPD enforced Truck Route violations of truck traffic coming off Johnson Mill/Wilkerson/Elmore and onto Main Dr.

Fleet Update:

Equipment to upfit the two 2022 Ford PIUs has arrived. Installation/upfit will commence shortly.

Mr. Wilson is scheduled to install a new engine in the 2017 Tahoe (this was one of the 3 Tahoe engine failures during 2021). New engine is installed and up and running.

Grant update:

We have received all the equipment from Howard Technology that will be utilized for the E-Crash/E-Cite program. Currently awaiting an install date from Howard Tech.

Personnel update:

Currently advertising for 3 vacant Police Officer positions. Have conducted several interviews and have several more interviews scheduled for December. 1 candidate in the pipeline.

Code Enforcement/Animal Control Officer position has been filled. Brandon King started November 28, 2022.

Qualification/Training:

E-Cite/E-Crash train-the-trainer class was conducted on November 15.

E-Cite/E-crash training will be provided to all officers in December and January.

3. FIRE DEPARTMENT

Employment update:

Fully Staffed with 6 full-time personnel. Adam Silvis is the newest FF to join the JFD

Fleet Update:

Engine 2 - Still months out from being repaired. Fire Master has stated that they are waiting for parts before they schedule the build of the new chassis.

Fayetteville E-5 is still being run as front-line Rescue Engine.

Garage door was hit due to a malfunction while responding to an emergency.

Company Level:

Shift A: 25 Hydrants, 10 Business Inspections

Shift B: 10 Hydrants, 10 Business Inspections

Shift C: 58 Hydrants, 4 Business Inspections

Training:

177 hours of Training Completed

Adam Silvis started EMT in Siloam Springs. Total Calls For Service November: 33 (40)

4. BUILDING OFFICIAL

Building Permits: 1 (remodel single home)

Mechanical Permits: 11

Inspections: 68

Finals: 5 (2 new homes, cell tower, pool and 1 commercial build out)

Completed MS4 inspections after rain events, held a TPR meeting, inspected all traffic light battery backups (all passed), multiple phone calls, meetings, and emails with developers.

Annual training with the Public works Department. MS4 storm water zoom meeting. Called signal tech to replace a traffic light bulb at Main Dr. and Johnson Mill Blvd. Met with Backus concrete to get an estimate on the repair of Main drive bridge.

Vehicle maintenance: Police vehicles: 1 oil change, 1 motor mount on unit 1802, replaced the spotlight switch and light on Unit 1802

5. PUBLIC WORKS

The department has been removing the equipment from the Main Drive Park - reusable items are being re-installed in Ed Bockenstedt Park.

The Main Drive Park dirt work needed went out for bid and no bids were received. The Council discussed waiving competitive bidding and authorized the Mayor to check with other contractors. Mayor Keeney would like to pursue anyone who might be interested. City Attorney Justin Eichmann stated the Council could use the ratification approach and let the Mayor try to find a contractor. Mayor Keeney proposed including the dirt and concrete work in an aggregate budget. If he can find a contractor and the bid is greater than \$50,000, he will bring it back before the Council before accepting. Motion made by Council Member Cross, Seconded by Council Member Engle. Voting Yea: Council Member Cross, Council Member Fant, Council Member Perea, Council Member Engle.

6. SPECIAL COMMITTEES

7. CITY CLERK/TREASURER

State Turnback and Property Tax have been received, Sales Tax has not.

November bump for Property tax totaled \$194,078.45 (\$174,846.55 General Fund, \$19,231.90 Street Fund)

There are some significant changes to the Preliminary Budget you were presented last month. Gross wages Fire increased from \$341,353 to \$471,345. I inadvertently put in the gross wages of the full-time staff in the preliminary budget and not the total including the part time staff. You will see the numbers on the salary pages included. None of what Budget and Finance approved changed, I just had to correct the budget to reflect the proper amount. Also, the number used under benefits for medical insurance was the amount budgeted for 2022 as the rates for 2023 had not been released yet. The rates did not go up, but I applied the formula for cost to reflect more closely what our total would be if all the vacant positions were full. This amount changed from \$123,761 to \$190,000. Vehicle insurance costs for both funds were also higher than budgeted for 2022 and those budget numbers were changed to reflect actual 2022 costs. There were other minor adjustments to the budget to reflect actual costs and better projections, but nothing as significant as those mentioned. Resolution 2022-12 containing the 2023 budget will be presented in new business.

\$26,126.98 total roof depreciation reimbursement has been received and all repairs are complete. \$60,000 was transferred to the LOPFI account to cover payments due through the spring of 2023.

Working with a couple local businesses on their Park A&P payments. Want everyone caught up so there are no business license issues come the first of the year.

8. CITY ATTORNEY

The State will move into legislative session in 2023 and we could be in for a wild ride this year. Bills of particular interest include Bill 1024 for entertainment districts - does not require an AP

commission; Bill 1027 A&P Tax to go before a vote (just as our Park A&P did) Hospitality for economic development in a city would complicate things. There will be more that comes along and he will monitor.

9. MAYOR

On the Main & Wilkerson project, the right of way and utility easement team have been working; most are valued, and ready to be pursued.

The City has received a grant for lighting of the greenway from NWARPC carbon reduction act. This is an 80/20 match. Grants are funded but no one has received money yet. We were 1 of 9 projects selected.

Mayor Keeney requested Council approval of a one time pay increase for all full-time employees to net \$350 (gross cost to City = \$379 per employee) Motion made by Council Member Cross, Seconded by Council Member Fant. Voting Yea: Council Member Cross, Council Member Fant, Council Member Perea, Council Member Engle.

UNFINISHED BUSINESS

NEW BUSINESS

10. RESOLUTION 2022-12: A RESOLUTION TO APPROVE THE 2023 BUDGET FOR THE CITY OF JOHNSON, ARKANSAS.

Mayor Keeney asked for a motion to approve Resolution 2022-12. Motion made by Council Member Perea, Seconded by Council Member Cross. Voting Yea: Council Member Cross, Council Member Fant, Council Member Perea, Council Member Engle.

11. DISCUSSION OF LAKESHORE RECYCLING SYSTEMS CPI LETTER

Mayor Keeney stated Lakeshore Recycling Systems has requested 5.8% CPI increase to City trash collection. They have the right under contract to request this increase. Mayor Keeney asked for a motion to approve this increase. Motion made by Council Member Cross, Seconded by Council Member Fant. Voting Yea: Council Member Cross, Council Member Fant, Council Member Perea, Council Member Engle.

PUBLIC COMMENT

MOTION TO PAY BILLS

Mayor Keeney asked for a motion to pay the bills. Motion made by Council Member Cross, Seconded by Council Member Fant. Voting Yea: Council Member Cross, Council Member Fant, Council Member Perea, Council Member Engle.

MOTION TO ADJOURN

Mayor Keeney asked for a motion to adjourn. Motion made by Council Member Fant, Seconded by Council Member Engle. Voting Yea: Council Member Cross, Council Member Fant, Council Member Perea, Council Member Engle.

Meeting was adjourned at 6:39 PM.

Respectfully Submitted,

Jennifer Allen CMC, CAMC
City Clerk/Treasurer

Chris Keeney, Mayor